

ALDBURY PARISH COUNCIL
PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 7 September 2026 at 8pm

MINUTES

Present: Cllr Webb (Chair), Cllr Warren (Vice Chair), Cllr McCarthy, Cllr White, Cllr de la Bedoyere, Cllr Brooks, Cllr Houghton, Cllr Paterson and County Cllr Symington.

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

26/098 Apologies

To receive and accept apologies for absence.

None.

26/099 Declaration of Interests

a) To receive declarations of interest from Councillors on items on the agenda.

Cllrs Paterson, White and Brooks declared a non-pecuniary interest in matters relating to allotments, as they are allotment tenants. Cllr Brooks declared an interest in application 26/01806/LBC, Installation of an Electric Vehicle Home Charging Point to the side of the house, 2 Church Cottages, Station Road, Aldbury, Hertfordshire, HP23 5RS, as the property owner and he withdrew from the discussion.

b) To receive written requests for dispensations for declarable interests.

None.

c) To grant any requests for dispensation as appropriate.

None.

26/100 Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

None.

26/101 Minutes

To confirm the Minutes of Aldbury Parish Council Meetings held on 6th July and 3rd August 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr McCarthy and seconded by Cllr Webb to approve the minutes of the meeting held on 6th July 2026.

Resolved, proposed by Cllr White and seconded by Cllr Warren to approve the minutes of the meeting held on 3rd August 2026.

26/102 Reports to the Council.

a) Warden's report.

To note the report and approve expenditure if required.

It was agreed to obtain a quotation from a contractor to repair the rotten leg of the bench by the pond. It was also agreed to report the overgrown ditch at the end of Stoneycroft to HCC Highways for clearance.

b) Clerk's report; items for information only.

- County Cllr Symington provided an update on the review of the Local Government Reorganisation that had been announced by the Secretary of State.

The Council noted that, following updated legal advice, the Government is reviewing its plans for Local Government Reorganisation. The review includes decisions relating to Essex, Hampshire, Norfolk and Suffolk, which have been withdrawn.

Plans for a further 14 areas including Hertfordshire have been paused pending the review.

The Council noted that the Government has confirmed that the local elections in May 2027 will proceed on the existing council boundaries while the review is undertaken.

- The Council received correspondence from HCC Highways regarding the proposed 20mph Scheme and was asked to respond by 18th September. Following discussion, the Council agreed to ask whether it would be possible to negotiate amendments to the proposed 20mph zone in the three areas identified on the plan. The Council agreed that it is important that the 20mph zone extends as far as practically possible within the village and requested that the following areas be considered as part of the implementation plan:
Station Road – extension to Church Farm.
Stocks Road – extension to include the Recreation Ground.
Newground Road – extension along the single-track section.
County Cllr Symington agreed to liaise with Highways and encouraged the Council to respond to the consultation.

c) Hertfordshire police – report from PCSO.

Crime report for August:

Burglary Business Beggars Lane – offenders broke into business premises and have stolen a large quantity of vitamins; investigation is ongoing.

Criminal Damage Beggars Lane – offenders have damaged a gate to gain access the land to the farm; this is connected to the business burglary.

26/103 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 26/01689/LBC Replacement of the cement render with lime render and lath on the gable end and side of building. Replace any decaying timber beams once render is removed with oak timbers, 44 Stocks Road Aldbury Hertfordshire HP23 5RU - No comment.
- 26/01838/FHA Single storey rear extension. Partial garage conversion and single storey front/side extension, 25 Clarkes Spring Aldbury Hertfordshire HP23 5QL - No comment.
- 26/01806/LBC Install an Electric Vehicle Home Charging Point to side of house, 2 Church Cottages Station Road Aldbury Hertfordshire HP23 5RS - No comment.
- 26/01855/LDP Replacement and amendments to existing windows and external doors. Installation of an air source heat pump, 30 Trooper Road Aldbury Hertfordshire HP23 5RW - No comment.

b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparish.org.uk in the Meetings tab.

None.

c) Decision(s) issued by Dacorum Borough Council:

- 26/01430/FHA Greenbanks, Toms Hill Road, Aldbury, Tring, Hertfordshire, HP23 5SA Single storey storage structure – GRANTED
- 26/01595/LBC and 26/01594/FHA 9 Stocks Road, Aldbury, Hertfordshire, HP23 5RT Installation of three conservation rooflights to the single storey rear wing of the property. Replacement of existing UPVc rainwater goods with cast aluminium rainwater goods. Minor internal alterations to the kitchen, including removal of internal wall. Repairs and replacement of the existing floor tile coverings and underfloor heating system within the dining room – GRANTED
- 26/01470/FHA Woodcote, Beechwood Drive, Aldbury, Tring, Hertfordshire, HP23 5SB Proposed replacement of conservatory roof to slate – GRANTED
- 26/01795/TCA Georgia, Trooper Road, Aldbury, Hertfordshire, HP23 5RW Works to trees – RAISED NO OBJECTION

- d) Consultation on amendments: CM/0020/24 - Pitstone Quarry Upper Icknield Way Pitstone Buckinghamshire LU7 9GL** The importation of inert material and the revised working of permitted chalk reserves for use in the restoration of Pitstone Quarry with enhanced landscaping and biodiversity measures, and to create a new outdoor recreation resource, with a network of footpaths, open water swimming lake, welfare units and car parking facilities, for use in part as a Suitable Alternative Natural Green Space (SANG) – **Comments to be submitted by 25 September 2026.**

Documents and progress of the application can be viewed via www.buckinghamshire.gov.uk/view-planning-application.

The Clerk will submit comments regarding the Council's concerns about the implications of the traffic movements.

26/104 Aldbury 71 Confirmed Modification Order (BOAT 71/Monument Drive)

To note that the modification order for Aldbury 71 relating to the width of BOAT 71 (Monument Drive) was confirmed on 30 July 2026 and Notice of Confirmation of Modification Order had been published on the noticeboards and Parish Council's website.

This was noted.

26/105 Open Spaces and Playgrounds

- To agree on a plan for the replacement of the Aldbury Playground Log World and swings.
The Councillors and Clerk had arranged a meeting with a contractor from Wicksteed to discuss the condition of the swings and Log World equipment and to obtain quotations for any necessary works.
- To approve a quotation from MW Agri Ltd of £150.00 (plus VAT) for cutting back the hedge by the car park.
Resolved, proposed by Cllr Webb and seconded by Cllr Warren and carried unanimously.
- To approve a quotation of £558.00 (including VAT) for cutting back the hedges and vegetation at the Iron Room garden and to clear the neighbour's roof and gutters of the hazel and hedge at rear entrance to garden.
Resolved, proposed by Cllr Warren and seconded by Cllr de la Bedoyere and carried unanimously.

26/106 Allotments

- To note that the tenancy renewal documents will be issued by the Clerk.
The Clerk reported that there are currently five people on the allotment waiting list. The Council discussed concerns that some plots had not been maintained to the required standard. It was agreed that the renewal documents should include a reminder to tenants of their responsibility to comply with the terms of hire and maintain their plots to

the required standard. Cllrs Paterson and Brooks will identify which plots require an “uncultivated plot” letter for the Clerk to issue to the relevant tenants.

- b) To discuss the growth of Common Ragwort on allotment plots and donkey paddock and agree on any necessary action.

It was agreed that the Clerk will add a clause to the tenancy agreement requiring tenants to remove common ragwort from their plots. Common ragwort is listed under the Weeds Act 1959, and the Council has a legal obligation to require plot holders to control and remove the weed from their plots on a regular basis.

- c) To agree on the amount of rent increase for 2027.

The Council noted that the 2026 annual rent is £32 for a full plot and £19 for a half plot. The eight members present voted on the following proposals for the 2027 rent increase:

- Increase the annual rent by £2 – one vote in favour from Cllr Paterson.
- Increase the annual rent by £4 – two votes in favour from Cllr Houghton and Cllr Webb.
- Increase the annual rent by £8 – four votes in favour from Cllrs Warren, de la Bedoyere, White and Brooks.

Cllr McCarthy abstained from the vote.

It was therefore resolved that the 2027 allotment rent would increase by £8, proposed by Cllr de la Bedoyere and seconded by Cllr Warren. The Clerk will issue a notice of the rent increase with the renewal documents.

26/107

Financial Matters

- a) Aldbury Parish Council had successfully completed the annual audit. Notice of conclusion of audit and other statutory documents are being displayed on the noticeboards and website.

This was noted by the Council.

- b) To review and note the accounts including bank reconciliation, bank statement, monthly budget report and cashbook report.

The financial documents and reports were reviewed and agreed by the Council.

- c) To review the mid-year budget against actual expenditure and consider any variations.

The Council noted an overspent on stationary by £150 and audit fees by £76.

- d) To review level of reserves including Earmarked Reserves.

The current level of general reserve is 27,486.

The level of earmarked reserves is £26,013.50

- e) To review and agree Direct Debits and Standing Orders.

Direct Debits:

- Anglo Dutch Ltd monthly £27
- ICO yearly £47
- N Power Business solutions for streetlight power which varies on a monthly basis.

Standing Order:

- MW Agri Ltd £597.70 monthly

- f) To note receipt of income.

In August the Council received an interest of £147.33.

- g) To pass resolution to authorise schedule of payments.

Resolved, proposed by Cllr de la Bedoyere and seconded by Cllr Webb to authorise the schedule of payments:

BACS/DD/SO presented for payment at the meeting on 7 September 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT where applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions – August (Salary paid on 28.08.2026)	£1,486.05

HMRC Cumbernauld	Clerk's PAYE/NI August	£184.48
TEEC Ltd	Annual "Gov.uk" domain procurement	£42.00
Bidwells	Recreation Ground rent	£250.00
Bidwells	Allotment land rent	£425.00
Anglo Dutch Ltd (DD)	Monthly payroll provider fee	£27.00
N Power (DD)	Streetlights power (paid on 21.08.2026)	£111.52
M W Agri Ltd (SO)	Grass cutting (paid on 25.08.2026)	£595.70
M Turczyn	Clerk's mileage & expenses	£52.80

26/108 Meeting close at 21:17

Next Parish Council meeting will be held on 5th October 2026 at 8 pm.